

Cynllun Ysgolion Iach Gwynedd



Polisi Toiledau Ysgol **School Toilet Policy**

Ysgol Tryfan



Llofnodwyd ar ran Cadeirydd y Llywodraethwyr:
Signed on behalf of the Chair of Governors:

Dyddiad Cymeradwyo: **Gorffennaf 2023**
Date of Approval:

Dyddiad Adolygu: **Gorffennaf 2026**

1. Introduction

This Policy is freely available to the entire school community. It has been approved by the staff, school governors and pupils, and is available in the school newsletter, website and prospectus.

This policy was created in consideration with the School toilets: Good practice guidance for schools in Wales January 2012

2. Aims

- To maximise access to pupils' toilet facilities during the day to promote the health, well-being and learning opportunities of all pupils.
- To provide good quality toilet facilities throughout the school to the whole school community in accordance with the schools' Equality Plan.

3. Rationale: Why are we writing this policy?

- The school recognises that well-maintained toilet facilities where pupils feel comfortable and safe and have open access to throughout the school day, are essential for health, well-being, and learning.
- We value and respect our staff and pupils and want them to be able to benefit from good provision and practice.

4. Objectives: What do we want to achieve?

- To ensure that this policy is both accepted and upheld by the whole-school community – school management, staff, pupils, governors, parents/carers, site manager, cleaning and ancillary staff.
- To keep all toilets open and available to pupils throughout the school day. While pupils can use toilet facilities at break and lunchtimes if they need to, we ensure pupils have access at all times. We recognise that toilet needs are highly individual and do not conform to regimental timetables. *At secondary level, to cut down on the need for pupils to leave lessons, we will provide regular and frequent enough toilet breaks (every 45–60 minutes).* We recognise that some pupils only feel comfortable going to the toilet when others are not around and will allow them to quietly sign in and out of class to use the toilet without adverse comment.
- To ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including pupils with disabilities and special needs, with adequate lighting, fixtures and fittings in accordance with the schools' Equality Plan.
- To ensure the toilet and washroom facilities cater for the needs of individuals from the protected characteristics groups in accordance with the schools' Equality Plan. Ensure these needs are met in a sensitive, informed and appropriate manner.
- To ensure that the toilet facilities provide visual and aural privacy for users, ensuring a spare supply of cubicle door locks.
- To ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, liquid soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height.

- To ensure sanitary disposal units in all female cubicles (for girls aged eight and over) are serviced on a regular basis and to provide sanitary dispensers in female toilet blocks and female staff toilets.
- To implement and maintain an effective toilet cleaning, supervision and inspection regime to ensure proper standards of provision and cleanliness, throughout the school day.
- To locate drinking water supplies and outlets in safe and appropriate locations, and not in toilet areas.
- To supervise the toilets at break and lunchtimes, if pupils perceive the need. If pupils assume this role, we will train and supervise them to ensure they carry out their duties correctly and do not restrict fellow pupils from using the toilets as and when they need to.
- To actively seek the views of the whole-school community in relation to any concerns about toilet provision and access issues (ensuring a child-friendly procedure for pupils to report deficiencies or problems) and to respond seriously to these and deal promptly with any problems highlighted by the pupils.
- To actively consult and involve the staff and pupils in managing the toilets (via the school council or establish a working group).
- To encourage pupils to respect the toilets and each other (via the school council, in PSE lessons, in form-teacher discussion times) and for pupils to establish a Pupil Code of Conduct in toilets and washrooms.
- To regularly include toilet management issues in all appropriate school council, staff, parent/carer and governor meetings.
- To provide indoor social areas to discourage toilets from being used for such purposes.
- To implement and maintain annual reviews of the policy to monitor that it is being adhered to and remains relevant.
- To display posters on hand hygiene in all school toilets.

5. Notes

- This policy was produced in consultation with pupils, parents/carers, school staff, governors and the school nurse.
- The school actively supports the provision of open access to well-maintained, clean, private and safe toilet facilities throughout the school day.