



July 2021

Dear Parent / Guardian,

On-line payments

I am writing to inform you that the school only accepts online payments for all services offered by the school, including school trips, instrumental lessons, various activities and school lunch. The school no longer accepts any cash / cheque payments.

We ask parents to follow the steps below in order to enable you to make payments online. If you already have a School Gateway account, go to point 3.

1. Open an account on the Gwynedd Council website by following: www.gwynedd.llyw.cymru/fynghyfrif
2. Open a Schoolgateway account – please see the attachment 'Ysgol Tryfan Payment Guidelines' for guidance.
3. Give your consent for your child to register on the school's Biometric Cashless Catering System – please see 'Information for Parents - Biometric' attachment for further information on the system. You will need to indicate your consent on this form: <https://forms.office.com/r/Byu6pURShF>
We will be registering pupils on the cashless system during the Friday morning (03/09/21), so please ensure that you have completed the consent form by then, or your child will not be registered.
4. You will need to ensure that you have put money into your child's lunch account by the start of the term 'School Lunch 2021/22 ' – you may have to wait until 01.09.21 to add lunch money because that's the date your child will officially be on the school books. Any amount of money can be paid into a pupil's lunch money account, and any money spent on food and drink will be deducted each day. A maximum daily expenditure of £5.00 will be programmed into the system. This can be increased or decreased for each individual pupil by writing to the school office.

Please do not hesitate to contact the school for any further assistance / information on the above (01248 352633/swyddfa@tryfan.gwynedd.sch.uk)

Thank you for your co-operation.

Yours sincerely,

Mr Arwyn Williams
Headteacher