



Moving to the cashless system - What do you as parents need to do?

1. Confirm your e-mail address and mobile telephone number with the school.
(Letter 1 - <https://tinyurl.com/y5rf9ohx>)
2. Open a Gwynedd Council account by following www.gwynedd.llyw.cymru/myaccount
You will need an e-mail address for this process.
3. Create a 'Schoolgateway' account, for help on how to use the system follow this link for guidelines
<https://tinyurl.com/y5ha9sfd>
You will need an e-mail address and a mobile phone number to complete the process. The e-mail address and mobile telephone number must match the information you have provided to school.
4. Complete the consent form for your child to be registered onto the cashless system in the canteen
(Biometric) <https://tinyurl.com/y289nyuo>

Timetable

- 01.03.19 Two school trips – Skiing Trip 2020 and Paris Trip 2019 will be live on the school gateway – therefore parents with children going on these trips may pay online.
- 05.03.19 Nationwide will be in the school taking templates of pupils finger/thumb. **It is essential that the consent form (point 4 above) has been returned to the school by this date.**
- 03.04.19 Paying for School Lunch 2018/19 will be live on school gateway – therefore parents will be able to pay online from this date. **Remember – your child will still need to bring money for food up to 09.04.19 until the system goes live in the canteen on 10.04.19.**
- 10.04.19 The Cashless Catering System goes live in the school canteen. **From this day, the canteen will not accept any cash payments, therefore it is essential that you have followed the steps above, and put money in your child's Lunch Money account on school gateway.**

Future school trips will be put on the school gateway, and parents must pay for them online. The school will not accept any cash/cheque payments for school trips after 31.05.19.

If you have any problems in creating a Gwynedd Council / School Gateway account for whatever reason, please contact the school to discuss. Also, if you have any questions or concerns on online payments or the biometric system, contact us for support.

Yours faithfully,

Gwyn Tudur
Head