

# Darparu ar gyfer plant sy'n derbyn gofal gan Awdurdodau Lleol yn Ysgolion Gwynedd

## Providing for children who are looked after by Local Authorities in Gwynedd Schools

*Ysgol Tryfan*



*Dyddiad Cymeradwyo/Date Adopted:*

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*Mawrth 2025*

Llofnodwyd ar ran Cadeirydd y Llywodraethwyr:



Dyddiad: 23.03.22

## 1. Cyflwyniad

Mae'r polisi hwn yn ymwneud â disgyblion sydd mewn gofal ac yn mynychu ysgol neu unrhyw ddarpariaeth addysgol amgen arall yng Ngwynedd

## 2. Cyd-destun

Mae consensws bellach ymhlith ymchwilwyr, llunwyr polisi, a'r bobl ifanc sy'n destun y polisi, eu bod yn gwynebu nifer o broblemau yn cynnwys:

- 2.1 Profiadau o Drawma a Cholled
- 2.2 Bregusrwydd emosiynol
- 2.3 Trafferthion ymddygiadol
- 2.4 Diffyg gwytnwch a bod yn agored i niwed
- 2.5 Gorbryder
- 2.6 Unigrwydd
- 2.7 Amhariad ar eu haddysg cyn-ofal
- 2.8 Trafferthion cyfarwyddo gyda newid ysgol
- 2.9 Diffyg hunan-gymhelliant, cyrhaeddiad a diffyg gwireddi potensial yr unigolyn.

## 3. Diffiniad o blentyn mewn gofal

Diffinir plentyn mewn gofal fel plentyn sy'n derbyn lleoliad gofal ar sail cynllun gofal Awdurdod Lleol, boed hynny'n wirfoddol neu'n orfodol.

- 3.1 Lleolir plant sy'n destun i orchymyn gofal mewn lleoliadau maeth, a phreswyl neu'n gynyddol yn ôl yn eu cartrefi mewn lleoliad gyda rhiant neu gyda theulu neu ffrindiau.
- 3.2 Yn ysgolion Gwynedd ceir plant sydd mewn gofal i Awdurdod Gwynedd
- 3.3 Yn ogystal, ceir plant yn ysgolion Gwynedd sy'n destun i gynlluniau gofal Awdurdodau eraill - **mae rhain hefyd angen cael eu cynnwys fel plant mewn gofal yn ysgolion Gwynedd**

## 4. Datganiad o fwriad

Bydd Adran Addysg Gwynedd yn unol â'i dyletswydd statudol yn cynghori a chynorthwyo ysgolion i ddiogelu ac hyrwyddo lles plentyn sy'n derbyn gofal ac yn arbennig hyrwyddo cyflawniad addysgol y plentyn

## 5. Fframwaith Statudol

- 5.1 Deddf Plant 2004
- 5.2 Deddf Mabwysiadu a Phlant 2002
- 5.3 Deddf Safonau Gofal 2000
- 5.4 Deddf Addysg 1996
- 5.5 Deddf Addysg (Cymru) 2014
- 5.6 Deddf Gwasanaethau Cymdeithasol a Llesiant (Cymru) 2014

## 6. Egwyddorion Sylfaenol

- 6.1 Mae gan bob plentyn sydd mewn gofal yng Ngwynedd yr hawl i gael mynediad i addysg cyn ysgol a holl wasanaethau addysg statudol a derbyn pob cyfle a chymorth i ddatblygu'n addysgol, yn emosiynol ac yn gymdeithasol.

## 7. Dyletswydd Adran Addysg Gwynedd

- 7.1 Sicrhau fod pob plentyn sydd mewn gofal yng Ngwynedd yn cael mynediad i'r addysg briodol ar gyfer ei allu a'i ddawn er mwyn gwireddi ei botensial
- 7.2 Mewn cydweithrediad â GwE, sicrhau hyfforddiant penodol arbenigol i athrawon fydd yn hyrwyddo cynhwysiant, lles a chyflawniad addysgol pob plentyn sydd mewn gofal yng Ngwynedd.
- 7.3 Rhannu arferion da yn y maes rhwng ysgolion y sir er mwyn deall yn well anghenion y grwp bregus hwn o ddysgwyr.
- 7.4 Sicrhau fod pob Ysgol a sefydliad addysgol yng Ngwynedd yn clustnodi person dynodedig ar gyfer plant mewn gofal.
- 7.5 Enwi swyddog oddi fewn i Adran Addysg Gwynedd sydd â chyfrifoldeb am gadw golwg cyffredinol ar gynnydd, datblygiad a phresenoldeb y plant sydd mewn gofal yng Ngwynedd.
- 7.6 Bydd cynnydd addysgol pob disgybl yng ngofal yr awdurdod yn cael ei fonitro yn yr adolygiad statudol o drefniadau gofal a'r cynllun Addysg Personol (PEP) yn cael ei drafod ymhob adolygiad.
- 7.7 Bydd yr Adran Addysg yn ymateb i'r disgwyliad arnynt i sicrhau lleoliad addysgol ar gyfer disgybl mewn gofal o fewn 20 diwrnod ysgol fan bellaf, lle na fydd cadw at yr ugain diwrnod yn bosibl, byddent yn darparu addysg dros dro, nes datrys y sefyllfa.
- 7.8 Bydd yr Adran Addysg yn sicrhau bod y plant yng ngofal yr awdurdod yn rhan o unrhyw drafodaeth a phenderfyniadau ynglŷn â'u haddysg. Bydd eu barn yn cael ei ystyried a'i gofnodi'n ofalus yn y Cynllun Addysg Personol (PEP)
- 7.9 Asesu pa agweddau o gymorth addysg fydd eu hangen ar blant ar ôl iddynt gael eu mabwysiadu ac os ydynt yn blant ar Ddatganiad o anghenion addysgol arbennig (Deddf

AAA) neu o fewn blynyddoedd trosiannol y Deddf Anghenion Dysgu Ychwanegol(2018) a chyda Cynllun Addysg Unigol, parheir i'w cefnogi.

- 7.10 Bydd pob plentyn mewn gofal yn cael i cyfle i gyfranogi o weithgareddau tu allan i oriau ysgol a drefnir, gan gynnwys rhai academaidd, diwylliannol, chwaraeon a hamdden, er mwyn lledu profiadau y disgyblion a chodi eu hyder a'u hunan ddelwedd.

## 8. Dyletswyddau Corff Llywodraethol Ysgol

- 8.1 Dylai corff Llywodraethol ysgolion sicrhau bod polisi gweithredol, cyfredol ganddynt ar gyfer plant mewn gofal. Bydd y polisiau gorau yn cynnwys:
- Dynodi aelod o staff i dderbyn cyfrifoldeb am y maes
  - Trefn derbyn gwybodaeth parthed niferoedd sydd yn derbyn gofal
  - Trefn sicrhau bod y plant mewn gofal yn cael cyfle cyfartal yn yr ysgol
  - Sicrhau bod person dynodedig ar gyfer plant mewn gofal yn rhan o drefn yr ysgol
  - Sicrhau awyrgylch bositif tu fewn i'r ysgol
  - Sicrhau trefn effeithiol o fonitro cynnydd addysgol a threfn effeithiol i ddelio â thangyflawni.
  - Monitro cynnydd plant mewn gofal yn yr ysgol o'u cymharu â thargedau cyrhaeddiad Llywodraeth Cymru.
- 8.2 Mae gan Llywodraethwyr Ysgolion ddyletswydd i gyfarfod â gofynion y Ddeddf Plant 2004 a'r Deddfau Addysg a Llesiant a nodwyd uchod.

## 9. Cyfrifoldebau a dyletswyddau Penaethiaid Ysgolion

- 9.1 Sicrhau bod aelod o staff wedi ei ddynodi i dderbyn cyfrifoldeb penodol am ddisgyblion sydd mewn gofal yn yr ysgol.
- 9.2 Sicrhau bod yr ysgol yn monitro absenoldeb disgyblion sydd yng ngofal yr awdurdod lleol, a chyflwyno adroddiad i'r awdurdod addysg.
- 9.3 Sicrhau awyrgylch ac ethos gadarnhaol parthed disgyblion yng ngofal yr awdurdod, gan greu ysgol ble mae rhagfarn ac agweddau stereoteipio negyddol am disgyblion sydd mewn gofal yn cael ei herio a'u diddymu.
- 9.4 Bod yn ymwybodol o sensitifrwydd gwahardd disgyblion sy'n derbyn gofal yr awdurdod lleol, gan gydnabod yr angen i blant dderbyn addysg di-fwlch.
- 9.5 Sicrhau bod unrhyw anghenion dysgu ychwanegol yn cael eu darparu mewn cydweithrediad a'r Cyd-gysylltydd Anghenion Dysgu Ychwanegol yn yr ysgol.

## 10. Cynllun Addysg Personol – y "CAP" neu'r "PEP"

- 10.1 Rhaid sicrhau bod pob disgybl yn meddu ar Gynllun Addysg Personol (PEP). Mae'r "PEP" yn gorwedd o fewn Cynllun Gofal y plentyn ac yn gyfrifoldeb ar y gweithiwr cymdeithasol a dynodir i weithio gyda'r plentyn.

- 10.2 Mae'r PEP wedi ei lunio fel bo cyfrifoldeb ar yr Ysgol i'w gwblhau , ar ôl ymgynghori a gyda chydweithrediad y plentyn, y rhieni/ gofalwyr, y gweithiwr cymdeithasol ac asiantaethau priodol.
- 10.3 Dylid cytuno ar gynnwys y PEP cyn gynted ag y bo modd ,ac o fewn 20 diwrnod fan bellaf ar ôl i'r plentyn fynd i ofal neu i ysgol newydd.
- 10.4 Mae'r PEP yn rhan o ddogfen statudol ac yn brawf o fwriad yr Ysgol i weithredu i ddarparu'r addysg fwyaf priodol i'r unigolyn mewn gofal.
- 10.5 Dylid adnewyddu'r PEP bob 6 mis a'i gyflwyno bob tro mae Adolygiad statudol ar y plentyn yn digwydd.
- 10.6 Gyda'r PEP yn awr yn weithredol ar lein trwy [www.CDUarlein.cymru](http://www.CDUarlein.cymru), bydd disgwyl cadw'r ddogfen "yn fyw" fel bo modd ychwnaegu ati ar unrhyw amser, a rhoi cyfle i bawb sy'n gweithredu ar ran y plentyn gael mynediad at ei chynnwys
- 10.7 Lle'n bosibl, dylid ceisio galw cyfarfod yn yr ysgol i adolygu'r PEP yn flynyddol.

Llofnodwyd ar ran Cadeirydd y Llywodraethwyr: \_\_\_\_\_

Dyddiad: \_\_\_\_\_

## 1. Introduction

This policy relates to looked after pupils who attend a School or any other alternative educational provision in Gwynedd.

## 2. Context

There is now consensus between researchers, policy shapers and the young people who are subject to the policy, that they face a number of problems, including:

- 2.1 Experiences of Trauma and Loss
- 2.2 Emotional vulnerability
- 2.3 Behavioural difficulties
- 2.4 Lack of resilience and vulnerability
- 2.5 Anxiety
- 2.6 Loneliness
- 2.7 Disruption to their pre-care education
- 2.8 Difficulties in getting used to changing schools
- 2.9 Lack of self-motivation, achievement and unrealistic potential.

## 3. Definition of a looked after child

A looked after child is defined as a child who is receiving a care placement based on a Local Authority care plan, both on a voluntary or compulsory basis.

3.1 Children who are the subject of a care order are placed in a foster or residential placement, or increasingly in their homes in a placement with parents or with friends or family members.

3.2 There are children who are being looked after by Gwynedd Authority in Gwynedd schools.

3.3 In addition, there are children in Gwynedd schools who are the subject of other Authorities' care plans - **they also need to be considered as looked after children in Gwynedd schools.**

## 4. Statement of Intent

In accordance with its statutory duty, Gwynedd Education Department will advise and assist schools to safeguard and promote the welfare of a looked after child and will, in particular, promote the child's educational attainment.

## **5. Statutory Framework**

- 5.1 Children Act 2004
- 5.2 Adoption and Children Act 2002
- 5.3 Care Standards Act 2000
- 5.4 Education Act 1996
- 5.5 Education Act (Wales) 2014
- 5.6 Social Services and Wellbeing Act (Wales) 2014

## **6. Basic Principles**

- 6.1 Every looked after child in Gwynedd is entitled to access pre-school education and all statutory education services and to receive every opportunity and support to develop educationally, emotionally and socially.

## **7. The Duty of Gwynedd Education Department**

- 7.1 Ensuring that every looked after child in Gwynedd has access to the appropriate education for their ability and talent in order to realise their potential.
- 7.2 In collaboration with GwE, ensuring specialist specific training to teachers that will promote inclusion, welfare and the educational attainment of every looked after child in Gwynedd.
- 7.3 Sharing good practice in the field between the county's schools in order to better understand this vulnerable group of learners.
- 7.4 Ensuring that each School and educational setting in Gwynedd earmarks a designated person for looked after children.
- 7.5 Naming and officer within Gwynedd Education Department who is responsible for the general monitoring of the progress, development and attendance of looked after children in Gwynedd.
- 7.6 Monitoring the educational progress of every child in the authority's care in the statutory review of care arrangements and the Personal Education Plan (PEP) will be discussed in each review.
- 7.7 The Education Department will respond to the expectation on them to secure an educational setting for a looked after child within a maximum of 20 school days, and where it is not possible to achieve this within the twenty days, they will provide temporary education, until the situation is resolved.
- 7.8 The Education Department will ensure that the children in the authority's care are involved in any discussion or decisions regarding their education. Their views will be considered and recorded carefully in the Personal Education Plan (PEP).
- 7.9 Assessing what aspects of educational support that children will need after they are adopted and if they are children on a statement of individual educational needs (SEN

Act) or within the transitional years of the Additional Learning Needs Act (2018) and with an Individual Education Plan, they will continue to be supported.

- 7.10 Every looked after child will have an opportunity to participate in activities arranged outside school hours, including academic, cultural, sports and leisure activities, in order to broaden the pupils' experiences and boost their confidence and self-image.

## **8. The Duties of a School Governing Body**

- 8.1 A School Governing Body should ensure that they have an operational and current policy for looked after children. The best policies will include:

- Designating a member of staff to take responsibility for the field
- A procedure for receiving information regarding the number of looked after children
- A procedure for ensuring that the looked after children are given equal opportunities at school
- Ensuring that a designated person for looked after children is a part of the school system
- Ensuring a positive environment within the school
- Ensuring an effective system of monitoring educational progress and an effective system to deal with underachievement
- Monitoring the progress of looked after children at the school compared with the Welsh Government's attainment targets.

- 8.2 School governors have a duty to meet the requirements of the Children Act 2004 and the , Education and Wellbeing Acts noted above.

## **9. The responsibilities and duties of School Headteachers**

- 9.1 Ensuring that a member of staff has been designated to take specific responsibility for looked after pupils at the school.
- 9.2 Ensuring that the school monitors the absences of pupils who are in the local authority's care, and submit a report to the education authority.
- 9.3 Ensuring a positive environment and ethos regarding pupils who are in the authority's care, by creating a school where prejudice and attitudes of negative stereotyping about looked after pupils is challenged and abolished.
- 9.4 Being aware of the sensitivity of excluding pupils who are looked after by the local authority, acknowledging the need for children to receive a seamless education.
- 9.5 Ensuring that any additional learning needs are provided for in collaboration with the Additional Learning Needs Coordinator at the school.

## **10. Personal Education Plan - the "PEP"**



- 10.1 It must be ensured that every pupil has a Personal Education Plan (PEP). The "PEP" is included within the child's Care Plan and is the responsibility of the social worker designated to work with the child.
- 10.2 The PEP has been drawn up so that there is a responsibility on the School to complete it, following consultation with the cooperation of the child, the parents/carers, the social worker and appropriate agencies.
- 10.3 Agreement should be reached on the contents of the PEP as soon as possible, and within a maximum of 20 days after the child is taken into care or attends a new school.
- 10.4 The PEP is a part of a statutory document and is proof of the School's intention to act to provide the most appropriate education for the looked after individual.
- 10.5 The PEP should be renewed every 6 months and submitted each time that a statutory Review is held regarding the child.
- 10.6 With the PEP now active online via [www.CDUonline.wales](http://www.CDUonline.wales), the document is expected to be kept "live" so that it can be added to at any time, giving everyone acting on behalf of the child the opportunity to have access to its content
- 10.7 Where possible, an attempt should be made to call a meeting at the school in order to review the PEP annually.

**Signed on behalf of the Chair of the Governors:** \_\_\_\_\_

**Date:** \_\_\_\_\_